

OVERLAND TRAILS COUNCIL PROGRAM REFUND POLICY

The Overland Trails Council provides council programs and High Adventure camps as well as other Camping, Activity and Training experiences to Scouts and Leaders in its area. Sometimes these opportunities require Council Staff to send deposits to sponsoring camps/facilities, acquire needed supplies and to produce mailings to communicate detailed information to campers, leaders and others to ensure that the Council-sponsored experiences are rewarding and convenient.

Fees are usually paid in advance of the event to ensure the Council can provide the best service to the scouts and scouters. In order to be fair, in view of the costs to the Council and the circumstances that an individual may face, the following refund policies will apply.

EVENT FEES

Event fees are final except in a limited number of circumstances where a refund may be granted. Refunds may be given only if the following circumstances are brought to the proper Council employees attention prior to but no later than 30 days after the event.

1. The registered participant has an illness preventing participation in the event and has a signed statement from a Medical Doctor or Healthcare Practitioner. The written order must be provided to the Council.
2. In the event of the death of an immediate family member (parent, grandparent, brother, sister, or anyone else living in the house with the participant). The Council will consider other circumstances, which may affect the participant, on a case-by-case basis.
3. Only an employee of the Overland Trails Council may authorize a refund for a Council sponsored event.
4. Any refund of monies for the event is then based on the money paid to the council minus the deposit and any money sent to another agency or company for the event. The remaining money is refundable as long as the participant meets the above requirements. Any money that has been sent to another agency or company is considered issued and not refundable.
5. Any event that does not have a deposit or a stated non-refundable amount, but has an event fee, will be assessed a 25% service charge before any refund is issued. All remaining money is refundable. Again the participant must meet the above requirements.

DEPOSITS

Deposits are non-refundable. The following will apply for any deposits made for a Council sponsored program.

1. Deposits are not refundable. Any cancellation once the deposit has been sent to the Council will be forfeited. Summer Boy Scout Camp at Camp Augustine is the only exception. \$50.00 is non-refundable.
2. Deposits may be transferable to another participant that takes the entire slot for that event. The proper council employee must be informed of such transfers.

LATE FEES

The Overland Trails Council and all approved Event Committees have the authority to set late fees or discounts for events. Late fees will be announced with the original posting for the event, so participants will know when deposits or event fees are paid that late fees are involved. Late fees paid to the council are not refundable.

WAITING LISTS

At times the Council maintains a waiting list. If a participant is not selected to attend the event all waiting list money will be refunded at 100%, including the deposit money.

CANCELLATION BY THE COUNCIL

If the Overland Trails Council or National Boy Scouts of America or any agency that has contracted with the Council cancels an event, the Council will issue a full 100% refund, including any deposit money. If an event is postponed due to weather, every effort will be made to reschedule and all fees will be transferred accordingly.

APPLIES

These policies only affect the Overland Trails Council, Boy Scouts of America: it's Committees and Districts. This policy is not transferable to chartered Partners or Individual Units (Packs, Troops, Crews) of the Council.

EXAMPLES

- The scout gets the flu and cannot attend a District Camporee. Cost of the Camporee is \$10. The refund would be \$10 minus \$2.50 (25% service charge) = \$7.50 refund amount.
- The Scouts grandmother dies and thus is unable to attend a Philmont Trek. Philmont price is \$800. The refund would be \$800 minus \$100 deposit minus \$400 Philmont Fee = \$300 refund amount.
- Florida Sea Base cancels trip due to shark attacks. Total cost of trip \$1,000. the refund would be \$1000 no matter what. The council will take the liability for the plane tickets and any other expenses. All money even deposits are refunded.
- Family moves out of council after paying some or all the camp fee and the boy is unable to attend summer camp at Camp Augustine. Camp fee is \$185 minus \$50 non-refundable deposit; refund would be \$135 less any camperships that apply.
- Leader signs up for a training session. His mother dies. Cost of the training session is \$30. The refund would be \$30 minus \$7.50 (25% service charge) = \$22.50 refund amount.
- Boy signs-up to attend Camp Augustine summer camp and pays some or the entire camp fee. The boy then gets a summer job. NO REFUND is allowed.